# **Touchstone Center for Crafts 2024 Participant Guide**

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Please be sure to review all included information to understand the terms of your enrollment and to be prepared for your workshop. Still have questions? Contact us at info@touchstonecrafts.org or 724-329-1370. We're happy to assist you!

# Registration, Transfer, Refund, and Cancellation Terms

Cancellations by Touchstone: Touchstone makes every effort to run each scheduled workshop; however, the organization reserves the right to cancel a workshop for any reason (primarily low enrollment). Touchstone will make cancellation notifications at least 14 days prior to the start date of the workshop. Notification for workshops that must be cancelled due to unforeseen (emergency) circumstances will happen as soon as possible. If Touchstone cancels a workshop, participants will be able to 1) transfer to another workshop without incurring a transfer fee, 2) receive a full refund, or 3) donate a portion/all of their workshop fees to Touchstone's scholarship program to benefit deserving students (Touchstone is a charitable 501(c)(3) nonprofit organization, EIN 23-7258132).

Cancellations by a Participant (Refunds & Credits): The Cancellation Policy\* has been modified each season since the 2020 COVID-19 pandemic. Our current policy is as follows: Participants who cancel more than six (6) weeks prior to the start date of their workshop will receive all monies less the nonrefundable processing fee and reduced cancellation fee (15% of total tuition price). Participants who cancel between three and six (3-6) weeks prior to the start date of their workshop will receive a 50% refund of all monies paid to Touchstone. This includes tuition, housing, meals, materials, and other fees. Participants who cancel less than three (3) weeks prior to the start date of their workshop will not receive a refund for any monies paid. Stay home if you are sick! If you need to cancel less than three (3) weeks prior to your workshop because of an unexpected illness (COVID-19), you may qualify for credit of paid tuition and housing to be used by the end of the 2024 season. Meals and materials fees are nonrefundable and will not be issued a credit. Any unused credit remaining at the end of the season will be forfeited. Date nights, community wood firings, and youth workshops are nonrefundable, unless cancelled by Touchstone.

\*Touchstone's Cancellation Policy may change as WHO/CDC/local regulations and guidelines change.

**Returned Check Fee:** The returned check fee for insufficient funds is \$40. Touchstone incurs a fee from the bank which is then passed on to the participant. The fee will be added to your invoice, and payment along with the original deposit/balance must be paid to be guaranteed your space in the workshop.

**Balances:** Balances are due in full no later than six (6) weeks prior to the start date of the workshop. If you have not cancelled your workshop per the Cancellation Policy and we are unable to collect your balance, your seat in class will not be guaranteed, nor will you receive a credit or refund for monies paid.

Transfers: Contact the office as soon as possible if you wish to transfer to a different workshop. A transfer fee of \$20 (per

transfer) will be added to your final invoice. Transfers must be processed more than 30 days prior to the start date of the workshop from which you wish to transfer.

**Travel or Other Arrangements:** Touchstone is not responsible for any nonrefundable deposits, fees, or purchases paid towards materials, travel, and/or accommodations by workshop participants. This includes airplane/bus/train/other tickets, automobile rentals, baggage fees, hotel reservations, and/or contracts with third party or rental services such as Airbnb, VRBO, etc. as well as any materials and/or other related fees/expenses in relation to workshops, regardless of whether a workshop is held or cancelled.

## **Materials and Studio Fees**

Materials and studio fees are charged to participants based on studio usage and materials that Touchstone is providing at the request of the instructor. Instructors may require that you bring certain materials and tools with you, in which case a list will be provided. The final cost of these fees is typically posted two weeks prior to the workshop and are to be paid in full before check-in. Touchstone is not responsible for any nonrefundable purchases of materials made for workshops, regardless of whether a workshop is held or cancelled. Touchstone posts all information regarding materials on our website to help you prepare for your workshop(s); these may be found as a downloadable PDF under each respective workshop listing at touchstonecrafts.org.

# **Daily Workshop Schedules**

See below for typical workshop session schedules. All schedules subject to change.

Studios may not be used outside of regularly scheduled instruction and/or open studio hours. Open studio hours require that at least two people be present within the studio to work. Staff members and instructors will often be found in the studio during evening hours but are not obligated to be present after posted workshop hours and are considered to be off duty.

All workshop participants must check out on the last day of their workshop. Overnight accommodation nor dinner is available on the last day of 2- to 5-day workshops.

2- to 5-Day Worksho	ps
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<u>Day Prior (if room/board</u> 3:00 pm – 5:00 pm 5:30 pm – 6:30 pm	I <u>purchased this evening)</u> Check in at Blaney Lodge Dinner Service
Daily Schedule	
8:00 am – 8:45 am	Check in at Blaney Lodge (Day 1 only)
8:00 am - 8:45 am	Breakfast Service
9:00 am - 12:00 pm	Workshop Instruction
12:30 pm – 1:30 pm	Lunch Service
2:00 pm – 5:00 pm	Workshop Instruction
5:30 pm – 6:30 pm	Dinner Service
7:00 pm – 8:30 pm	Instructor Presentations
,	(Tuesday, 5-day class only)
7:00 pm – 10:00 pm	Open Studio Hours

#### Last Day

Follow morning/early afternoon daily schedule, then participate in studio cleanup as dictated by the instructor. Studios and housing must be vacated, and all workshop participants checked out by 5:00 p.m. There is no dinner or overnight accommodation on this day.

## Teen Week (Ages 14-17) Workshops

Sunday 2:00 pm - 4:00 pm 4:30 pm - 5:15 pm 5:30 pm - 6:30 pm 7:00 pm - 8:00 pm	Check in at Blaney Lodge Onsite Orientation Dinner Service Studio Crawl & Activities
Monday – Thursday 8:00 am – 8:45 am 9:30 am – 12:00 pm 12:30 pm – 1:30 pm 2:00 pm – 5:00 pm 5:30 pm – 6:30 pm 7:00 pm – 9:00 pm	Breakfast Service Workshop Instruction Lunch Service Workshop Instruction Dinner Service Open Studio Hours & Activities

#### Friday

Follow morning/early afternoon daily schedule, then participate in studio cleanup as dictated by the instructor. Studios and housing must be vacated, and all Teen Week participants checked out by a parent or guardian at Blaney Lodge by 5:00 p.m.

NOTE: Participants AND parents/guardians will receive an email with details about visiting/pickup for Teen Week.

## Youth (Ages 5-13) Workshops

9:15 am – 9:45 am
Check in by a parent/guardian at Blaney Lodge
10:00 am – 12:00 pm
12:00 pm – 12:30 pm
12:30 pm – 2:00 pm
Check in by a parent/guardian at Blaney Lodge
Workshop Instruction
Workshop Instruction

Children must be picked up and signed out by a parent/guardian by 2:15 p.m.

\*Children will need to bring bagged lunch and beverage(s) for their specific dietary needs.

Studios may not be used outside of scheduled instruction.

**Studio Clean Up:** Studio Clean Up takes place on the last day of the session and is considered part of the instruction. All participants are expected to help with studio clean up. If you have made plans to checkout prior to the end of the regularly scheduled workshop, please check with your instructor or a staff member to see how you may help before you leave.

**Personal Property:** Touchstone is not responsible for the personal property of participants, instructors, visitors, and staff and does not provide insurance covering such property. This includes vehicles and their contents as well as all personal belongings kept in studios, housing, or any other facilities on campus.

Participant Affairs: We want participants to have a productive and satisfying experience in their workshop and during their stay on campus. If you have suggestions or comments, please talk with a staff member so that we may continue to improve the quality of our services and facilities. Additionally, feedback may be provided within the post-workshop surveys.

## Date Nights (Adults 21+)

5:45 pm – 6:15 pm Check in at Blaney Lodge 6:30 pm – 8:30 pm Workshop Instruction

Appetizers & refreshments will be provided to Participants immediately following the session.

Studios may not be used outside of scheduled instruction.

## **Community Wood Firings**

\*Estimated schedule.

May change depending on actual loading/firing time.

Day Prior (if room/board purchased this evening)
3:00 pm - 5:00 pm Check in at Blaney Lodge

Day 1 (REQUIRED kiln shifts will be assigned this day)

8:00 am – 8:45 am Check in Blaney Lodge (Day 1 only)

9:00 am – 6:30 pm Glazing, Prepping, & Loading 7:00 pm – 11:59 pm Firing Begins, Participants

to Work Assigned Shifts

Day 2

12:00 am – 11:59 pm Firing, Scheduled Shifts Continue

Last Day

12:00 am – Noon Firing, Scheduled Shifts Continue

Until Kiln is Fired Off

Studios/housing must be vacated, and participants should Check out immediately after the studio is cleaned.

NOTE: Kiln unloads are typically scheduled one week after the firing is completed. Your instructor(s)/a staff member will notify you of the date/time for this to happen. Please plan accordingly.

## **Health Guidelines**

Touchstone works diligently to ensure the safety of all workshop participants and visitors on our campus. These efforts take countless hours, as running a residential craft school has many logistics aspects to be examined from studio use and workshops to dining services to lodging.

- Proof of vaccination is not currently required to attend workshops and/or events.
- Studios run at full capacities (10-12 participants maximum).
- Mask wearing is encouraged if you are feeling unwell or if you simply prefer to wear one.
- Lodging occupancies include both shared and private booking options.
- Cleaning and disinfecting procedures continue routinely throughout campus.
- When enrolling in a workshop, all participants agree to the Cancellation Policy regarding credits and refunds due to illness or otherwise.

# **Safety Guidelines and Procedures**

While Touchstone encourages participants and instructors to maximize their fun and camaraderie while on our beautiful campus, we have several safety guidelines that must be understood and respected by all participants in order to maintain a secure and nurturing learning environment.

- By enrolling in a workshop, participants assume the risk of working with equipment and materials provided by Touchstone, their instructor, and/or themselves. The faculty, staff and organization are not responsible for injuries incurred as a result of the improper or irresponsible use of materials, tools, equipment, and/or facilities.
- The use of alcohol in studio settings is prohibited. No one is permitted to work in a studio at any time, in any instance after consuming alcohol. Responsible consumption of alcohol by participants of legal drinking age is permitted on Touchstone's campus after workshop hours. Alcohol is not permitted within the studios at any time.
- The use and/or possession of illegal drugs will not be tolerated. Violation of this policy will terminate the participant agreement immediately without credit or a refund, and the individual(s) in question must vacate the campus immediately and permanently.
- In the interest of safety, health, and the preservation of our campus, smoking is not permitted in any building. No one
  is permitted to burn candles, incense, or other flammables in any building.

Touchstone reserves the right to dismiss immediately and permanently any participant – without credit or a refund – for behavior considered unacceptable, including but not limited to the following:

- Any behavior which jeopardizes the safety of self and/or others
- Behavior which violates local, state, and/or federal laws
- Damage to, destruction, theft. or misuse of Touchstone property and/or the property of others
- Discriminatory conduct directed at a person based on identity, race, gender, religion, sexual preference, age, national origin, and/or disability
- Disruption of the normal functioning of the Touchstone community, breaching the peace, disrupting the work of others, and/or violating the rights of others
- Hazing, physical abuse, physical violence, and/or threat of physical harm to others
- Hunting or any related activity is not permitted on Touchstone's campus
- Possession of a deadly weapon on Touchstone's premises
- Refusing to follow safety procedures for proper use of tools, equipment, and/or materials
- Refusing to participate in class if this adversely impacts the learning of others
- Sexual assault, abuse, harassment, and/or indecent exposure
- Unauthorized use of Touchstone's studios, housing and/or other property

<sup>\*</sup>Guidelines are subject to change based on health regulations and best practices. Registered participants will be notified if changes are made. Policies and procedures instituted will be enforced, and anyone not abiding by these policies may be asked to leave campus without a refund or credit.

- Use of alcohol or intoxication in the studios, underage drinking, and/or providing alcohol to anyone on campus under the age of 21
- Use, possession, and/or sale of illegal drugs or drug paraphernalia
- Verbal abuse and/or harassment of others

**Emergency Procedures**: In the event of any emergency, participants should contact the nearest available staff member. In case of medical emergency or fire, contact 911. Basic first aid kits and fire extinguishers are located throughout campus; please be aware of their locations. In any situation, always get help first and do not put yourself in danger. Emergency procedures, phone numbers, and directions to Uniontown Hospital and MedExpress Urgent Care are in each building. A phone is available in the dining hall for 24-hour emergency use.

Medical Conditions and Allergies: Participants and instructors are asked to voluntarily provide a listing of any medical conditions and/or allergies that staff should be aware of in the event of an emergency. It is Touchstone's policy to contact 911 in the event of a medical emergency. Touchstone does not supply or administer any form of injectable adrenaline (epinephrine). If you have a known allergy to foods, insect stings/bites, environmental items, and/or other products, we strongly encourage you to bring your own supply of allergy medicines and/or EpiPen for self-injection. Please consider the risk of participating in a meal plan if you have food allergies. If you should have an accident/reaction that requires medical attention, call 911, then, as soon as possible, notify a staff member. The Uniontown Hospital and MedExpress Urgent Care center are both about a 20-minute drive from Touchstone. If you have a nighttime emergency that cannot wait until morning, call 911, contact a designated staff member, and/or check the emergency phone list posted in each building.

# **Accessibility on Campus**

Touchstone's rural 160-acre campus is minimally developed with most buildings located in a central area (less than 15 acres). While most participants may not have trouble navigating campus, some might find difficulty in getting around. A typical walk across campus takes anywhere from just a few minutes to about 15 minutes depending on where you are coming from and where you are going to. There are designated parking spaces for handicapped/accessible parking; however, some of these spots still require short walks to facilities. Also, some studios require walking up/down sloped ramps or hills for entry, and a few have stairs. Keep in mind that our campus has gravel walkways and roads, grassy (and soggy when raining) areas, slopes, and uneven terrain.

For those interested in housing, accessibility requests are accepted for those who may need special accommodation such as ground-level housing and/or walk-in showers. Most of our cabins require using one to three steps on stairs for entry and currently only one cabin has a ramp. Our residence halls (dorms) have entrances with no stairs to limited stairs on the ground-level; second floor rooms require using flights of stairs for entrance. Please contact the office if you have any questions about accessibility.

# **Children on Campus**

**Youth Workshops (Ages 5-13):** Children who are taking a youth workshop at Touchstone must be checked in by a parent/guardian between 9:15 a.m. and 9:45 a.m. at Blaney Lodge before going to their studio. Children will be supervised by Touchstone staff/instructor during their regularly scheduled workshop. Parents/guardians are solely responsible for the supervision and safety outside of workshop times. Materials for all youth workshops are included in the cost of tuition. Children may get messy and be out on campus during their workshop – dress appropriately! Bring a bagged lunch; meals will not be available at the dining hall for these sessions. Children must be picked up by a parent/guardian at 2:15 p.m.

**Teen Week Workshops (Ages 14-17):** See Daily Workshop Schedules above for info on check in/out and class times. Teens will be supervised during the entirety of this session by instructors, staff, and chaperones. All teens take a turn helping in the kitchen and keeping the campus clean. For more details on Teen Week, visit touchstonecrafts.org. Teens and their parent(s)/guardian(s) will receive emails regarding acceptance and other details of Teen Week. Teens will have a required online orientation prior to the workshop; parents/guardians are welcome to attend this online orientation along with their participating teen.

# **Pets on Campus**

Participants/visitors are not permitted to bring pets or support/therapy/companion animals to Touchstone. The only exception is for a service animal. Visit <a href="https://www.ada.gov/resources/service-animals-fags/">https://www.ada.gov/resources/service-animals-fags/</a> to learn more about service animals.

# **Communication on Campus**

**Cell Service & Campus Wi-Fi:** Touchstone's campus is in a rural area bordering a state forest, and cell service may be spotty at best; however, we do have Wi-Fi available on campus and the network/login information is provided at check-in. We recommend enabling your Wi-Fi calling so that you may use your phone to text (iMessaging & WhatsApp seem to work best) and make phone calls (Settings -> Phone -> Wi-Fi Calling).

**Touchstone Phones:** You may have your party contact Touchstone's office (724-329-1370) during regular business hours to try to reach you and/or leave a message. The dining hall phone (724-329-9905) is available for use 24 hours a day but is not monitored by staff. If you are having difficulty connecting to Wi-Fi and need to make a call from Touchstone, we ask that you have your party call you and/or only make your calls on an as-needed basis and keep your calls as brief as possible. If it is necessary to make a long-distance call, please use a calling card or call collect. We appreciate your help in keeping rising utility costs at a minimum.

**Messages:** Phone and email messages are delivered to participants during regular business hours or are otherwise posted to the message board near the phone in the dining hall. In the event of a message regarding an emergency, Touchstone staff will try to deliver the message as quickly as possible. Voicemails left during evening hours will be checked the following morning and messages delivered/posted thereafter.

**Mail:** Packages may be delivered to participants at "Participant Name", c/o Touchstone Center for Crafts, 1049 Wharton Furnace Road, Farmington, PA 15437. Participants should stop by the office daily if they are expecting mail; USPS deliveries are usually made between 10 a.m. and 1 p.m. and UPS/FedEx deliveries are usually made between 1 p.m. and 3 p.m. Participants may arrange for pick-up of their ready-to-ship mail by UPS/FedEx at the office. The closest U.S. Post Office is about 4.5 miles from Touchstone and the closest UPS drop center is Staples in Uniontown, about 14 miles distance.

# **Lodging at Touchstone**

Lodging on campus is the most convenient option for our participants. Residing onsite enables you to enjoy the camaraderie and artistic cross-pollination that occurs when participants live, create, and break bread on campus. Lodging space is limited, so make reservations early to avoid disappointment.

To keep lodging costs as low as possible, **Touchstone does not supply linens**, **pillows**, **towels**, **washcloths**, **toiletries**, **etc.** Please make sure to see the suggested packing list below to ensure you are prepared for your stay. Linen rental packages are available for a \$50 fee that you may select as a session option during your workshop registration. Linen rental packages include two (2) pillows, one (1) comforter, one (1) fitted sheet, one (1) top sheet, two (2) pillowcases, one (1) bath towel, one (1) hand towel, and two (2) washcloths. Toiletries such as body soap, shampoo, etc. are not provided by Touchstone.

Lodging assignments are made on a first-come, first-served basis. We do our best to match participants with the type of housing they request, but this is not always possible. Our staff will contact you should your preferred lodging of choice be unavailable. We cannot honor requests for specific rooms or buildings. Guests may not change rooms/cabins without approval from management.

For your protection and the safety of others, do not smoke or burn candles/incense/other flammables in any building. Fees will be imposed for any type of damage to facilities and/or furniture.

The water at Touchstone may at times be discolored due to high iron content, however it is safe. Our water is tested for contaminants monthly as required by the Pennsylvania Department of Environmental protection.

While at Touchstone, you may be sharing spaces you are accustomed to having to yourself. Keep in mind some people may be sleeping at irregular hours or may simply have trouble sleeping with too much noise. Please be considerate and help us preserve our community; keep restrooms and other common areas tidy after using them, wipe up your spills, place garbage in trash receptacles, return dirty dishes to the dining hall dish pit, and leave areas as you found them upon check-in. Ask a staff member if you need assistance. We appreciate your help in keeping our campus clean!

### **PACKING LIST**

#### Required Items to Bring for Your Workshop

- The materials, tools, and proper attire/gear as indicated on the materials list specific to your workshop (see materials lists with their respective workshops on Touchstone's website)

### Required Items to Bring for Your Stay if You Are Lodging on Campus and Did NOT Rent a Linen Package

- Bedding (single/twin-size sheets, blankets, sleeping bag, pillows, etc.)
- Towels, washcloths, foot/hand towels

#### Suggested Items to Bring for Your Stay

- Toiletries (shampoo, soap, etc.) and hair dryer
- Earplugs (if you are a light sleeper)
- Appropriate clothing for Touchstone's wooded campus comfortable walking shoes, rain gear, layered clothes for cooler evenings and warmer days, etc.
- Flashlight for navigating campus in the evenings
- We provide a padlock if you are lodging in a cabin. However if you wish to bring your own combination/pad, you may (cabins can be locked from the inside of the cabin, but do not place lock on outside of the cabin unless the staff and (if applicable) your roommate(s) can gain entry with a key or letter/number combination code)
- Insect repellent, allergy medication, and/or EpiPen for those who have sensitivities to insect stings, pollen, etc.
- Alarm clock, phone charger, camera, laptop computer or tablet (wireless connection available)
- Musical instrument(s), reading material, sketchbook, or portfolio of work to share
- Cash, Check, MasterCard, and/or Visa for materials/studio fees and/or purchases at the Gallery Store
- (Optional) Item(s) to donate to a summer evening auction (proceeds benefit scholarship funds for deserving students)

For anything forgotten, there is a Dollar General located nearby at 3701 National Pike, Farmington, PA 15437 as well as Walmart, Target, Walgreen's, etc. in the about 20 minutes away in the city of Uniontown.

## **Meal Plans at Touchstone**

By purchasing a meal package from the Touchstone dining hall, you can focus on being creative and leave the meal planning to us! Vegetarian, vegan, and/or gluten-free foods are available with advance notice by selecting a restricted meal package. We cannot guarantee accommodation for all food allergies. Please consider the risk of participating in meal services if you have food allergies.

The only way to guarantee meals will be available to you during your stay is to purchase a meal package in advance. Touchstone respectfully asks that guests who have not paid for a meal plan not consume items from the food/beverage stations. Second helpings may be available and, if so, given AFTER all guests have passed through the line.

For those participants not purchasing a meal plan, please know that Touchstone has very limited food preparation facilities available to guests. There is a microwave, refrigerator, toaster, and hot water dispenser in the dining hall for all guests' convenience, but any type of substantive cooking will not be possible.

<u>Lunch Only Meal Plans</u> begin with lunch on the first day of your workshop and end with lunch on the last day of your workshop.

<u>Full Meal Plans</u> begin with breakfast on the first day of your workshop and include three meals a day through lunch on the last day of your workshop. Dinner the night prior to your workshop is an 'add-on' item that must be purchased separately at registration or in advance of your arrival.

Meals are not available for youth (ages 5-13) workshops; children should bring a bagged lunch daily to their workshop.

# **Getting to Touchstone**

Touchstone's campus is located at 1049 Wharton Furnace Road, Farmington, PA 15437. Once closer to Touchstone's campus, please DO NOT follow GPS or online directions that lead you to Touchstone via Scott Run Road as this road is in a state of severe disrepair. You will be able to turn off of Route 40 directly onto Wharton Furnace Road which leads directly to our campus. Please refer to provided directions (or make sure to omit Scott Run Road) when traveling to campus.

#### From the Pennsylvania Turnpike

Exit the Pennsylvania Turnpike at Exit 75. Take the exit ramp to Route 119 South toward Connellsville. Follow Route 119 South to Uniontown. Stay on Route 119 South to Route 40 East. Do not take any exits off Route 40. Follow Route 40 to the top of the mountain. The Summit Inn Resort will be at the top of the mountain on the right-hand side. Continue on Route 40 East for another 1/2 mile, then make a right turn onto Wharton Furnace Road. Travel on Wharton Furnace Road for 5 miles. You will see a small white church on your left. Turn right into Touchstone's entrance, about 100 yards past the church.

#### From Washington, DC

Take I-495 (D.C. Beltway) to I-270 northwest to I-68 West at Hancock, Maryland. Follow I-68 West to the Uniontown/Route 40 exit. Take Route 40 West to Farmington, Pennsylvania. Stay on Route 40 West approximately 5½ miles. When you see a sign that reads "Dangerous Mountain Ahead," get into the left lane. About ½ mile after you pass the sign, make a left turn from Route 40 onto Wharton Furnace Road. Travel on Wharton Furnace Road for 5 miles. You will see a small white church on your left. Turn right into Touchstone's entrance, about 100 yards past the church.

## From Baltimore, Maryland

Take I-70 East and exit the I-68 West/US 40 West exit. Take the US 40 West exit, Exit 14B, toward Uniontown. Stay on Route 40 West for approximately 20 miles. When you see a sign that reads "Dangerous Mountain Ahead," get into the left lane. About ½ mile after you pass the sign, make a left turn from Route 40 onto Wharton Furnace Road. Travel on Wharton Furnace Road for 5 miles. You will see a small white church on your left. Turn right into Touchstone's entrance, about 100 yards past the church.

#### From Pittsburgh, Pennsylvania (Airport)

Take route 60 East to I-79 South to Washington, Pennsylvania. Take I-70 East and exit at the Route 51 South exit. As you approach Uniontown, you will see Fayette Plaza and Giant Eagle. About ½ mile past the plaza, bear right onto the Route 119 South/Route 40 East exit. Take Route 119 South to Route 40 East (do not get off on the Route 40 Main Street exit). Follow Route 40 to the top of the mountain. The Summit Inn Resort will be at the top of the mountain on the right. Continue on Route 40 East for another ½ mile, then make a right turn onto Wharton Furnace Road. Travel on Wharton Furnace Road for 5 miles. You will see a small white church on your left. Turn right into Touchstone's entrance, about 100 yards past the church.

#### From Morgantown, West Virginia

Take I-69 East out of the Morgantown area. After 2.7 miles, take exit 10 toward WV 857/Cheat Lake/Fairchance Road. Turn left onto WV 43 North and continue 2.7 miles to PA 43 North. Follow PA 43 North (partial toll road) for 11.8 miles and exit onto US 40 East toward Hopwood, Pennsylvania. Drive up the mountain, approximately 6 miles, and note the Summit Inn Resort at the top of the mountain on the right side. Travel another ½ mile, then turn right onto Wharton Furnace Road. Follow Wharton Furnace Road for 5 miles. You will see a small white church on your left. Turn right into Touchstone's entrance, about 100 yards past the church.

## **Transportation Services**

Participants are responsible for their own travel arrangements. Touchstone does NOT currently provide transportation services and is unable to make travel arrangements for participants. Furthermore, Touchstone is not responsible for any nonrefundable deposits and/or fees paid towards travel or accommodations, including airline/bus/train or other tickets, automobile rentals, baggage fees, hotel reservations, or contracts with rental services such as Airbnb, VRBO, etc. as well as any other related fees/expenses in relation to scheduled workshops, regardless of whether a workshop is held or cancelled.

**Airport:** Pittsburgh International Airport (PIT) is the closest major airport and is approximately 89 miles (about a 2-hour drive) from Touchstone. Visit <a href="https://flypittsburgh.com/">https://flypittsburgh.com/</a> for more information.

Car Rental, Taxi, and Shuttle Services: Touchstone is in a rural area and public transportation is very limited. To find an extensive list of travel options such as car rental, taxi, shuttle, and charter bus services, visit <a href="https://flypittsburgh.com/">https://flypittsburgh.com/</a>. Though it is unlikely you will find bus services directly from the airport to Touchstone, additional info may be found at <a href="https://www.rideprt.org/">https://www.rideprt.org/</a>.

Info about Fayette Area Coordinated Transportation can be found at <a href="https://www.factbus.com/schedules.htm">https://www.factbus.com/schedules.htm</a>. You may be able to find a connecting bus service from the Port Authority site above to this service. This service does not run directly to Touchstone's campus. We do not advise walking to our campus for safety reasons.

We look forward to seeing you on campus!